

Minutes

Kingston Days Committee

Date | time July 27, 2023 7:04pm Kingston Fire Station | **Meeting called to order by** Stacy Dion

In Attendance

Steering Committee: Stacy Dion, Chair, Becky Santos, Vice chair, Greg Santos, Treasurer, Glen Milhomme, logistics, Robert Augusta, social media/Publicity, Kathy Walsh Secretary

Committee: Stacy Gray, Entertainment, Courtney Deschenes,

Others in Attendance: Kevin St. James, Pam Brown

1. Old Business:

a. Placement of events and activities.

The committee discussed placement of the motorcycle show and some discussion of closing recommendation to move to field B. Also discussed was the Touch a Truck to be located in field C with the crafters. This will allow for approximately 65 spaces for crafters.

b. Program and T-shirt update

Stacy D is working with printers for design of the programs. Stacy indicated that she received the 1st entry for the Kingston Days cover contest.

Stacy G reported that she received 3 quotes so far for the t-shirts.

Action Item: Stacy G will obtain more information on t-shirt cost and sizing.

c. 5 K update

Stacy D reported that KD has received 2,500.00 for sponsor of the 5k. Discussion of timing of race which will start at 8am.

d. Scarecrow contest update

Discussion of limiting to 50 contestants to allow for 1 scarecrow per tree. Scarecrows will be submitted to the committee between 9/1/23 and 9/7/23.

Action Item: Stacy D will present to the selectboard for approval of putting scarecrows on the trees around the plains.

Subcommittee update:

Vendors:

Becky reported 8 confirmed food trucks. Still waiting for check from Hot dog vendor, drink truck, Roadside diner.

Action Item: Stacy D will check to confirm if Memories has sent an additional 50.00 for electricity charge.

Memories would like to set up a tent on the plains on Thursday to allow for the freezer to get to temperature.

Activities:

Gardening Contest:

Action Item: Stacy G and Becky will work on developing guidelines and discuss at the next committee meeting.

Entertainment:

Stacy G reported that she is still looking for 1500.00 sponsor for the Duelling Pianos.

Idol Contest:

Action Item: Stacy G will contact Saddle up again to discuss and finalize dates and prizes.

Caricatures

Discussion that they will need a 10x10 tent.

Stacy G reported that she is waiting for a response from Wicked Axe company and Campers Inn.

Gregg indicated that he will be the point person to follow up with Axe Company if Stacy does not hear back from them by Tuesday.

Logistics

Glen reported that 3 electrical outlets on the plains are not working. Lori indicated at the last meeting that she would discuss with the selectboard to request approval for upgrading the outlets.

Action Item: Glen will complete the form for Bakie School parking permit.

Action Item: Stacy D will follow up with Lori and Phil to determine the status and if it has been determined who will be responsible for cost of upgrading. Stacy will let Becky and Stacy G know the outcome once she hears back from Lori.

Treasurer Report

Gregg indicated that there are no new updates this week.

Sponsorships:

Action Item: Gregg will update the spreadsheet this week and meet with the subcommittee next week to provide update.

Social Media

Stacy D reported that Instagram account is not lining up with the FB page. Question of administrative rights.

Action Item: Robert and Stacy D will get together to discuss and resolve.

New Business:

Raffle Items

Becky and Gregg will work to put together small raffle items.

Volunteers

Discussion about the need for 2 people to be present whenever money is being exchanged. Suggestion to post volunteer sheet with 2-hour intervals.

Trash

There are 2 golf carts available to be utilized for emptying trash barrels.

Corn Shucking Contest - J&F Farms

Action Item: Stacy G will contact about donation of non-edible corn.

Pam Brown was in attendance and questioned guidelines for political parties.

Pancake Breakfast

Kevin St James indicated that he will coordinate all aspects. Discussion of having the breakfast on both Saturday and Sunday morning from 8-11am. Coffee to be paid for by the church. Stacy D requested to keep cost of supplies under 250.00 which include food and serving products.

Trivia

Discussion regarding having some sort of theme for trivia. Will have adult and child trivia contest.

Approval of Minutes

Motion to approve the minutes of July 20,2023 by Becky, second by Stacy D. All in Favor= 6 Opposed 0. Abstained 2.

Next meeting: Thursday August 3,2023

Meeting Adjourned 9:04pm