

November 9, 2023

## Solid Waste & Recycling Committee Meeting Minutes

Department of Public Works

Meeting called to order by Chair at 7:02pm

Committee in Attendance:	Stacy Dion	Chair
	Phil Coombs	DPW Director
	Laurie Szwed	Representative BOS
	Mark Goddard	Member
	Chuck Margosian	Member
	Elsa Voelcker	Member
	Lisa Perreault	Minutes Recorder

Motion made by Mark and seconded by Elsa to approve and accept the meeting minutes from the October meeting. All in favor.

Resident, Dawn McCarthy, was welcomed as a guest and introduced to the committee members.

Chair, Stacy Dion, advised the committee that she is rendering her resignation as chair with an effective date of 12/31/23. The members shared their thanks for her commitment and time with the SWARC.

### Old Business:

#### A. Collection Center Update

23 cars at the last collection.

Action Items: Mark will continue to collect data at the collection events and upload to the google drive.

Discussion of a visual aid of an empty recycle bin to be filled as the numbers grow of residents using the Collection Point.

Request for a second set of stairs for access to the dumpsters

Action Item: Phil will have a second set for the collection on Nov. 25<sup>th</sup>.

Question asked regarding the arrival of a covered dumpster, response: when the current dumpster is removed to empty, it will be replaced with a covered dumpster. Phil will reach out to Pete at WM for confirmation.

Discussion about weather related closure. The Collection Center will be open as long as the plows aren't on the roads. If the Center will be closed the information will be posted on the Town's website and the KPW Facebook page.

Schedule for the next 3 Collection Center operational dates:

Nov. 11<sup>th</sup> – Mark & Chuck, Nov. 25<sup>th</sup> and Dec. 9<sup>th</sup> – Mark, Chuck & Laurie

How do we measure the success of the Collection Center – tonnage, savings vs expense over time with comparisons to previous years. Generate a quarterly report for a public announcement with the first being April 1<sup>st</sup> covering from start through the first quarter of 2024 (March 31<sup>st</sup>).

B. Town website signups for trash and recycling information

Stacy will send an email to all that have submitted the “blue slips” at the Town Clerk’s office to redirect them to the Town website. She will include Mark’s pdf file of instructions to navigate the website to enter the information needed to receive notifications.

New Business:

A. Collection Center Signage

“Collection Center” signs similar to a political signs will be ordered. An address sign “27 Main Street” is also needed.

B. 2024 Objectives and Goals

- Publish Waste Diversion List by April 15<sup>th</sup>
- Posting of one Educational Article to the Website monthly and minimum of one interactive social media post monthly
- Winter post about trash and recycling tote placement curbside during snow events

NEXT MEETING: Everyone to come with more goals and ideas for website/FB posts.

C. 2024 Solid Waste and Recycling Budget

Laurie advised that there is a proposal of \$2000. for the Solid Waste Task Force line item. Discussion continued regarding information needed to convince the Budget Committee of the need for this proposed amount.

Warrant articles are due early January before the public hearing on January 13<sup>th</sup>. Consideration of a warrant article for Scrap Metal revenue needs further discussion.

\*\*\* NEXT MEETING DATE\*\*\* Motion by Elsa to change the scheduled date of the Wednesday, December 13<sup>th</sup> meeting to Thursday, December 14<sup>th</sup> @ 6:30pm at Kingston Public Works.

Motion to Adjourn @ 8:49pm PM by Elsa and seconded by Laurie. All in favor, meeting adjourned.

Respectfully submitted,  
*Lisa Perreault*

DRAFT